**Sam Bass Community Theatre Youth Guild**

**By-laws**

08/20/2019

**Article I**-**Name, Mission & Vision statement.**

**Section 1-Name.** The name of this organization shall be the Sam Bass Community Theatre Youth Guild, which shall operate under Sam Bass Community Theatre, INC.

**Section 2-Mission.** The Sam Bass Community Theatre Youth Guild is about increasing opportunities for young people to experience, learn and grow in the theatre arts through workshops, community service and performances..

**Section 3-Vision.** The goal of our guild is to teach life skills to young members of our theatre, and pass on the love of the arts and develop leadership skills, poise and a desire to serve the community

**Article II-Membership.**

**Section 1-Procedures on becoming a member.** Any school aged person (under the age of 19) may apply for membership by filling out a membership application and participating in two shows during the previous and/or current season, volunteering in the box office 3 times during the current or previous season, attending a paid workshop or camp during the current season, or paying dues of $50. Youth Guild Membership season begins Sept. 1 and ends August 31.

**Section 2- Members in good standing .**

Youth guild members who have kept their contact information updated by filling out a membership application, submitting it to the youth guild coordinator and have qualified for membership. Members in good standing also follow the youth guild code of conduct.

**Section 3-Definition of non-members**

Youth guild workshops and auditions are open to the public. If a member or non-member wishes to attend a workshop, he or she may pay a workshop fee in order to participate. Non-members are always welcome to audition for any shows at Sam Bass Community Theatre, you do not have to be a member of the youth guild to audition for the summer youth guild main-stage show; however, if cast, you will need to join the Youth Guild.

**Article III-Officer eligibility and requirements, descriptions & duties**

**Section 1-Officer eligibility and requirements.** Current Youth Guild Members 13 and above may run for the position of President, or Vice-president.

**Section 1.A- Meeting attendance requirements**. If a member is elected to hold an office, he or she must make an effort to attend all scheduled organizational meetings and notify the youth guild director if a conflict arises prior to the meeting.

**Section 1.B- Officer resignations.** If an officer sees a need to resign his or her post at any point during his/her year of service, he/she may submit a letter of resignation stating the reasons why he/she needs to vacate his/her post signed by a parent. A special meeting may be called in order to hold elections to fill the vacated spot.

**Section 2-Officer descriptions and duties.**

* **President-**creates meeting agendas for Youth Guild and serves as a liaison for the Youth Guild in the theatre and community
* **Vice President-**Assists President with duties.

**Article IV: Officer Nominations, Elections, committees & appointed positions.**

**Section 1-Officer Nominations**

In order to nominate themselves, potential officers must have parent consent form signed prior to the nomination meeting**.**

**Section 2-Officer Elections**

Held at the beginning of the season. Potential officers and their parents must sign a contract stating that they are ready to commit to serve a one-year term.

**Section 3-Appointed positions**

The youth guild director has the discretion of appointing youth guild members to certain leadership positions.

**Code of Conduct:**  Participation in the Sam Bass Youth Guild programs is subject to the observance of the organization’s rules and procedures. *The activities outlined below are strictly prohibited.* Any participant or staff member who violates this Code is subject to discipline, up to and including removal from the program.

* Abusive language towards a staff member, volunteer or another  
  participant.
* Possession or use of alcoholic beverages  
  or illegal drugs on Sam Bass Theatre’s property or reporting to the  
  program while under the influence of drugs or alcohol.
* Bringing onto Sam Bass Theatre’s property dangerous or unauthorized  
  materials such as explosives, firearms, weapons or other similar items.
* Discourtesy or rudeness to a fellow participant, staff member or  
  volunteer.
* Verbal, physical or visual harassment of another participant, staff  
  member or volunteer.
* Actual or threatened violence toward any individual or group.
* Conduct endangering the life, safety, health or well-being of others.
* Failure to follow any Sam Bass Theatre policy or procedure.
* Bullying or taking unfair advantage of any participant.
* Failing to cooperate with an adult  
  supervisor/leader/mentor.